



The Regional Sector Reference Model

Business Function:

Selected Land Use Sites



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This document is part of the Regional Sector Reference Model. It should be read in conjunction with document [1. Context and Framework](#).

Version: RSHL-1540269799-654 v1.0

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Document Control

The following documents make up the Regional Sector Reference Model. Current document versions are listed below.

Document Name	Document ID	Version
1. Context and Framework	RSHL-1540269799-521	v1.0
2. Community Engagement – The Customer	RSHL-1540269799-518	v1.0
3. Community Engagement – Provision of Information	RSHL-1540269799-517	v1.0
4. Environmental Stewardship – Farm, Land and Catchment Management	RSHL-1540269799-527	v1.0
5. Environmental Stewardship – Environmental Monitoring	RSHL-1540269799-649	v1.0
6. Environmental Stewardship – Selected Land Use Sites	RSHL-1540269799-654	v1.0
7. Environmental Stewardship – Biodiversity	RSHL-1540269799-652	v1.0
8. Environmental Stewardship – Grants	RSHL-1540269799-656	v1.0
9. Regulatory – Consents, Permits and Authorisations	RSHL-1540269799-669	v1.0
10. Regulatory – Compliance Monitoring	RSHL-1540269799-668	v1.0
11. Regulatory – Biosecurity	RSHL-1540269799-664	v1.0
12. Regulatory – Incidents	RSHL-1540269799-658	v1.0
13. Regulatory – Enforcement	RSHL-1540269799-660	v1.0

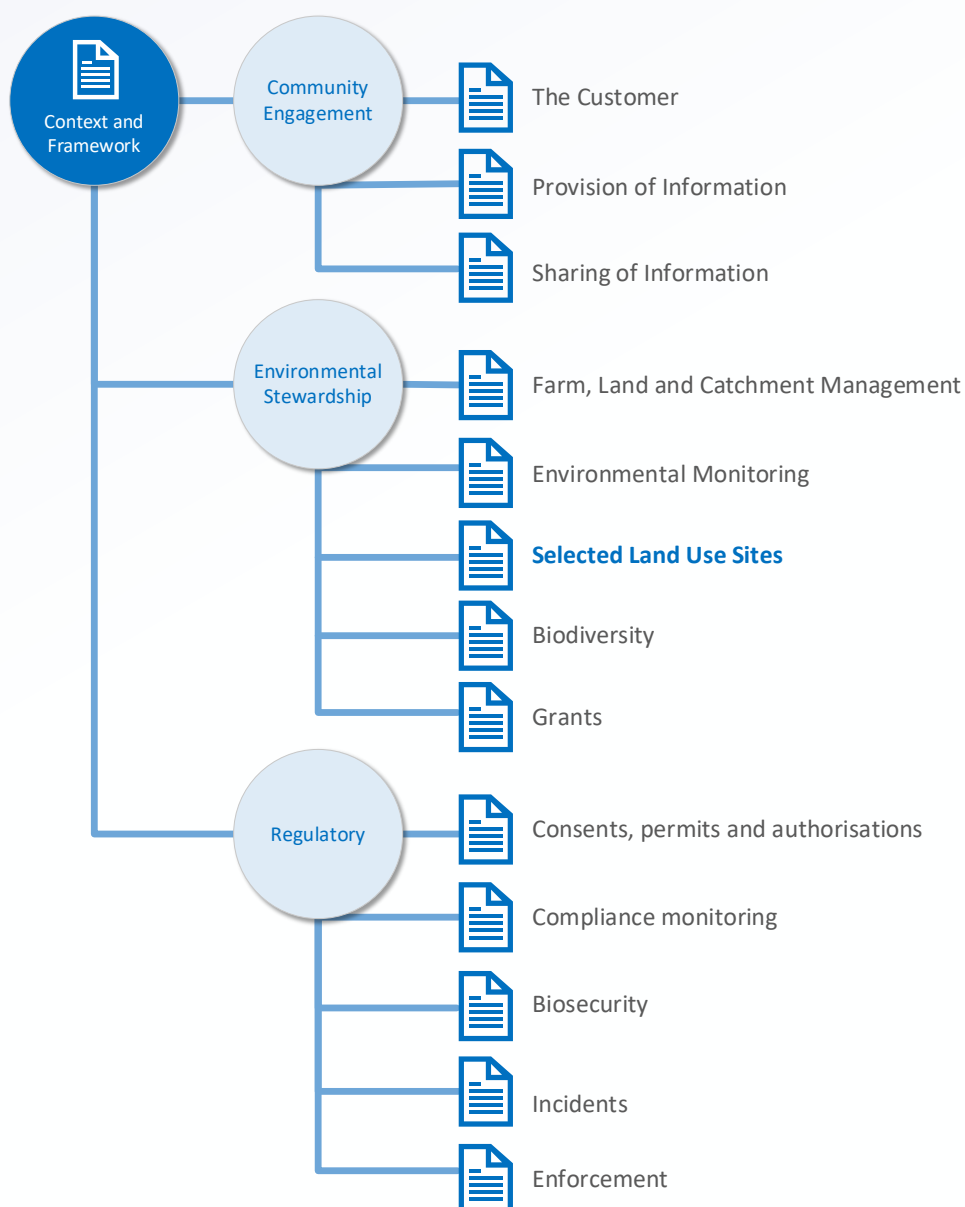
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The reference model

The Regional Sector Reference Model aims to provide regional council consistent good practice processes, enabling councils to benchmark themselves and measure the degree to which good practice is being achieved.

This document makes up part of the Regional Sector Reference Model. The process and activity diagrams seen within this document were developed through a series of workshops under a collaborative approach by 11 regional councils. User story IDs are shown in grey – please contact RSHL if you require further detail.

The Regional Sector Reference Model structure





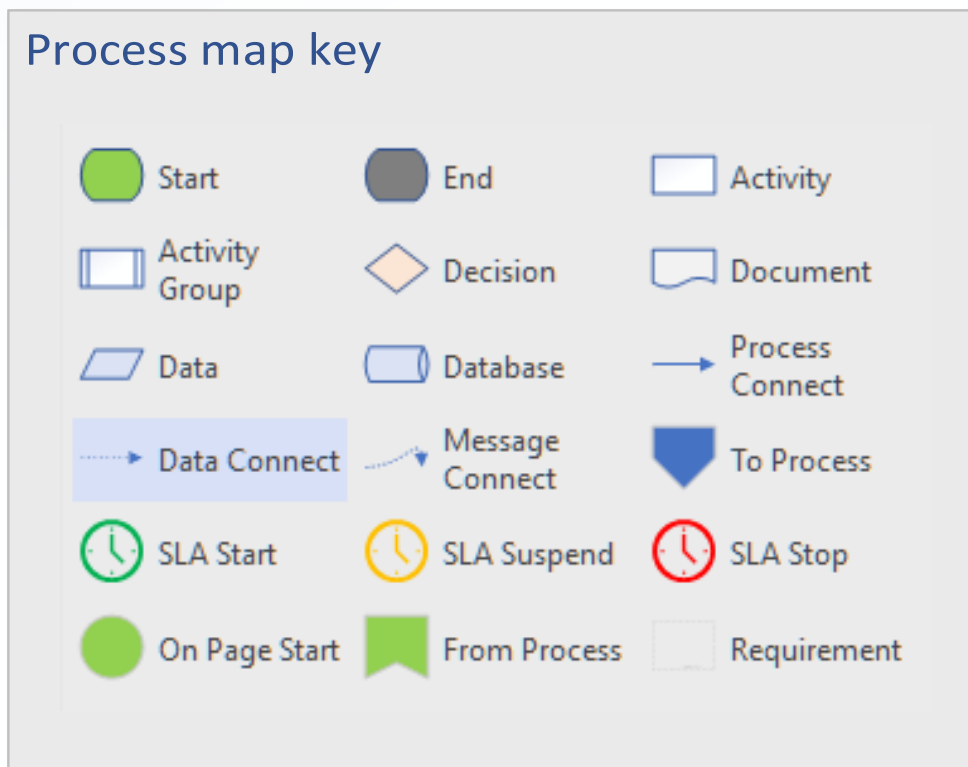
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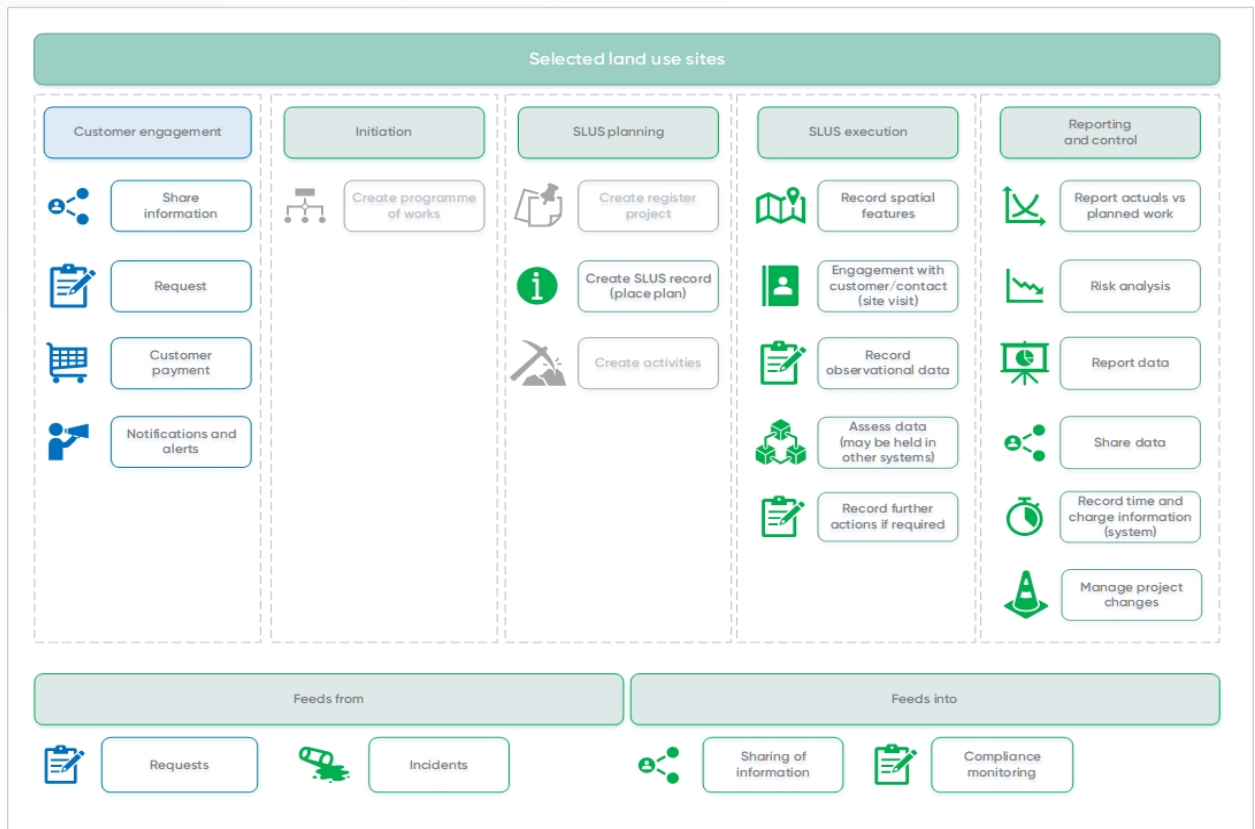
Environmental Stewardship

Environmental stewardship responsibility areas encompass work programmes across the following workstreams: biodiversity, farm, land and catchment management, environmental monitoring, selected land use sites (contaminated land) and the management of grant applications.

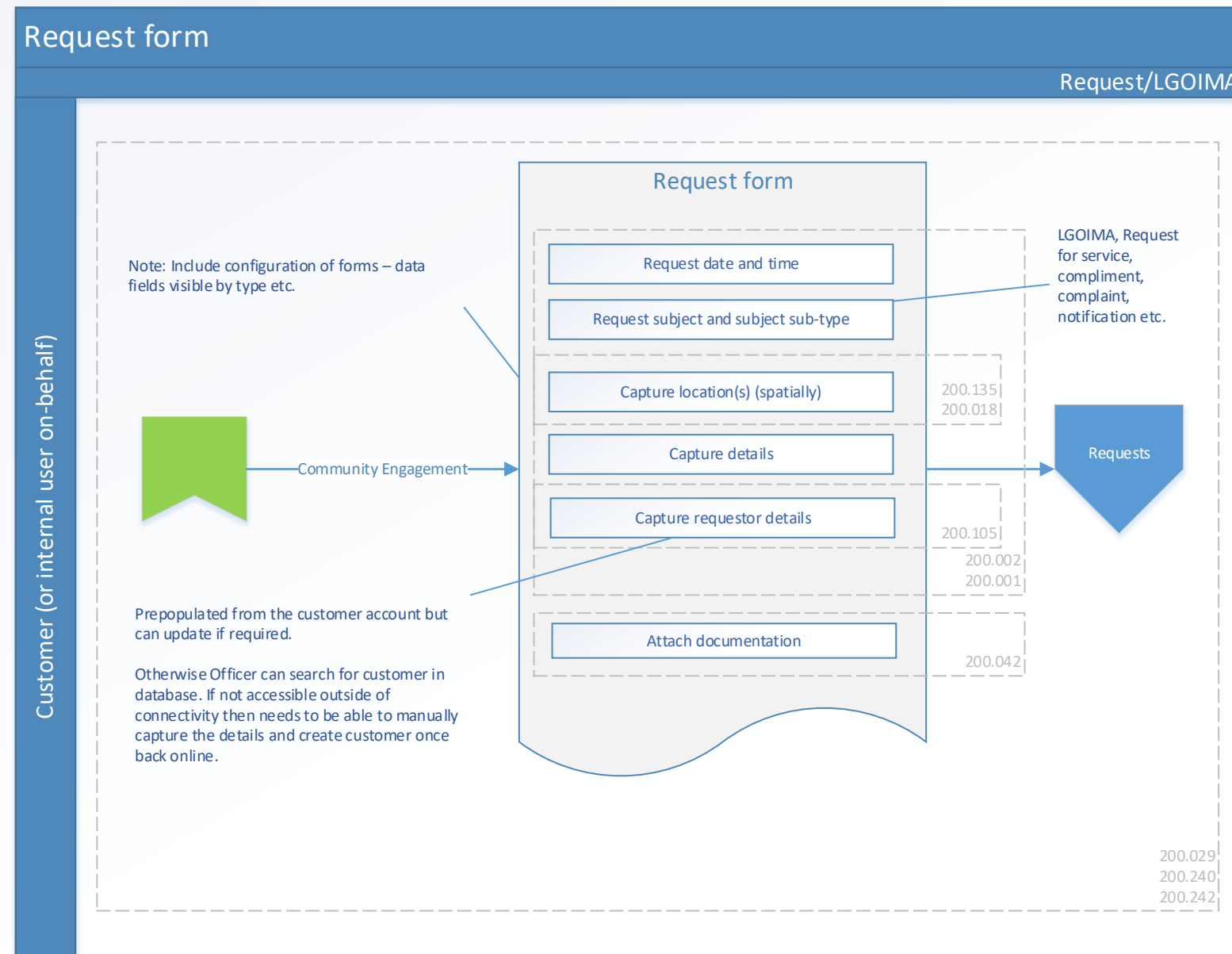
The environmental stewardship responsibility areas introduce the Place Plan terminology. A Place Plan is a concept that enables regional councils to maintain a record of information about something they want to manage. A Place Plan could be (for example) a farm, an operational area for biosecurity control, a pest plant infestation, a contaminated land site or a structure that is to be assessed for fish passage. A Place Plan will hold relevant information (both spatial and forms based) by record type and link to the relevant regional plans, policies, and objectives.

Selected Land Use Sites

Selected land use sites are areas of land that are, or have been, associated with the use, storage, or disposal of hazardous substances. Councils are required to have a register of these sites to manage the risk posed to community health and the environment. A Place Plan record would hold the classification data about the site, the Hazardous Activities and Industries List (HAIL), risk assessment, and this information can be shared with customers via a customer portal. Customers can digitally request and be provided with a report of the most up to date information about a site.



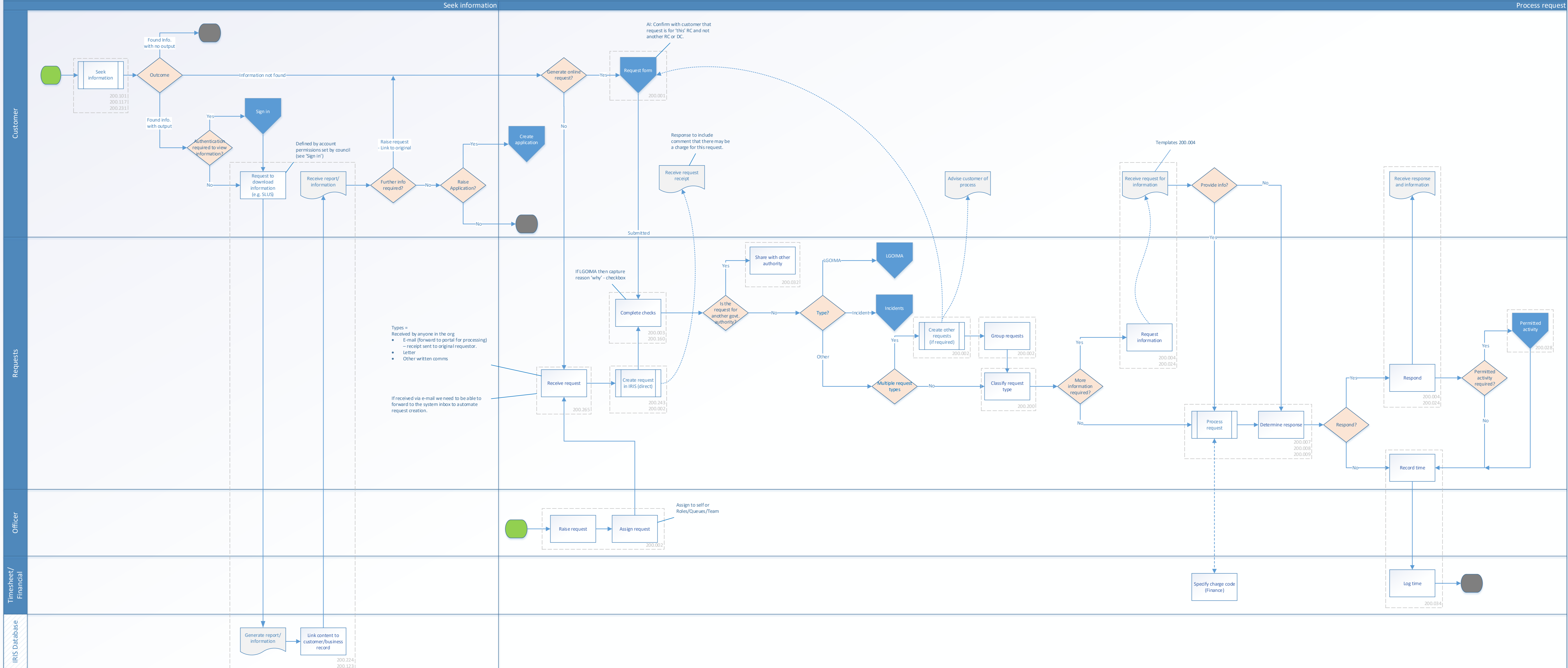
Requests Form



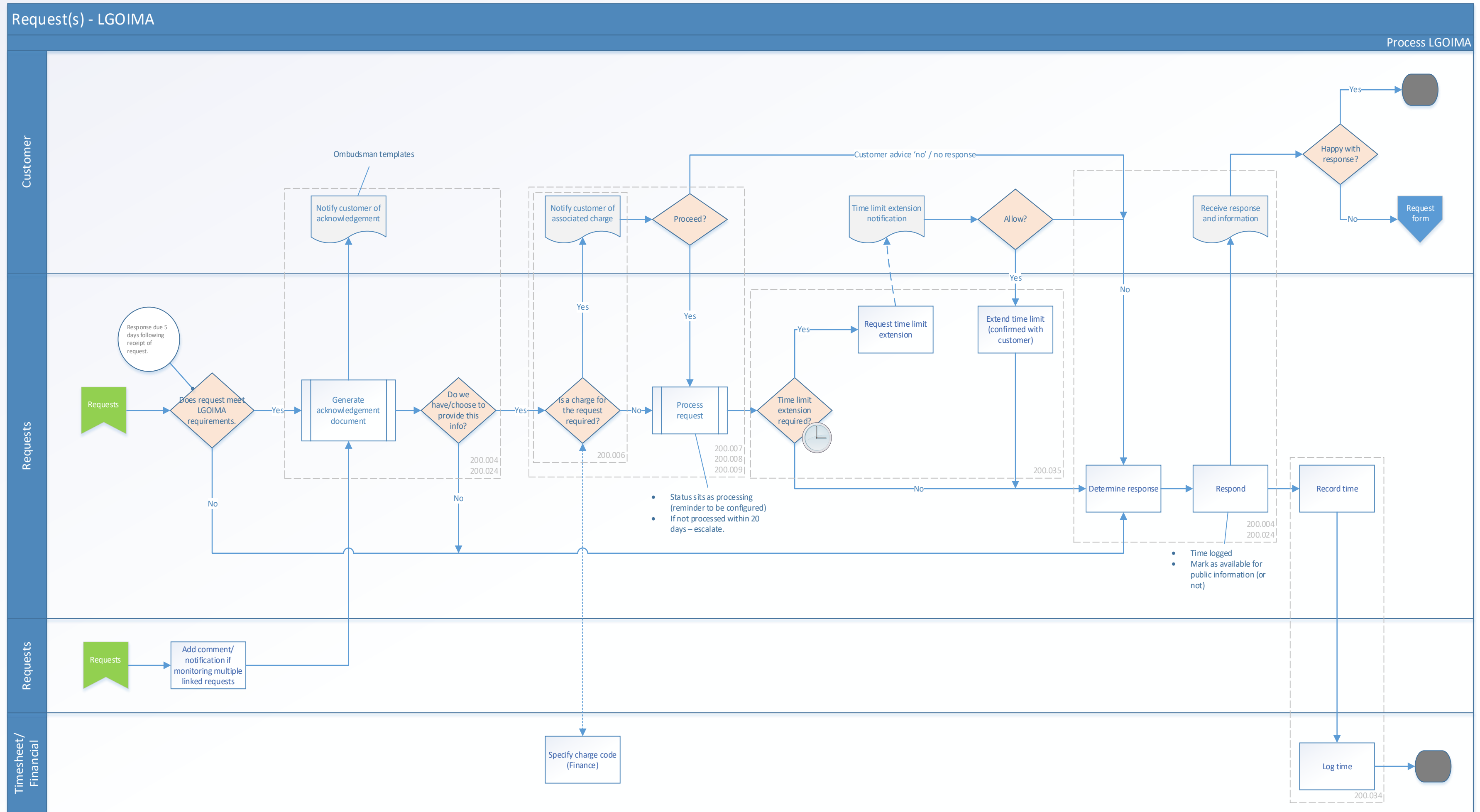
Requests

Request(s) - general

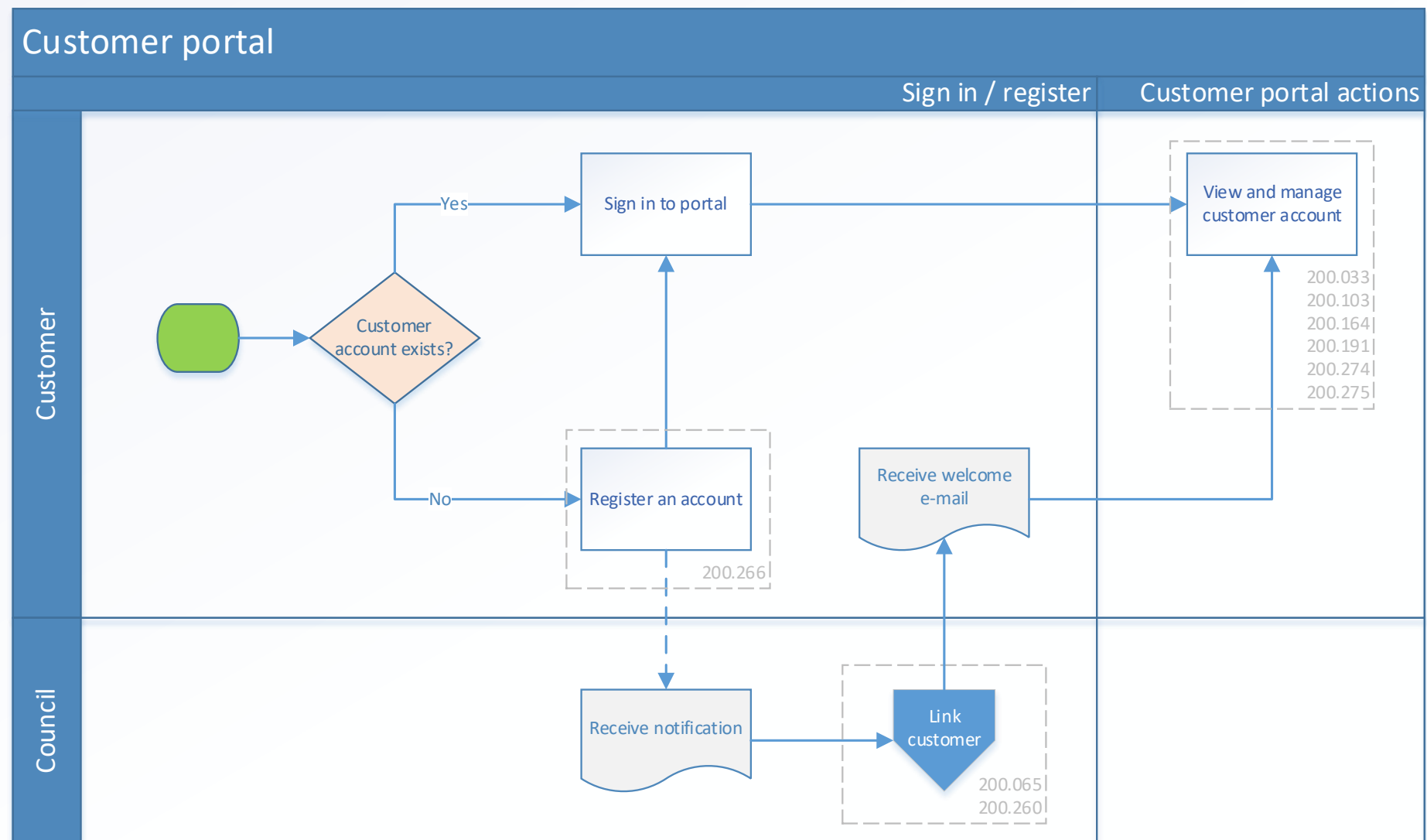
Process request



Requests - LGOIMA



Customer portal



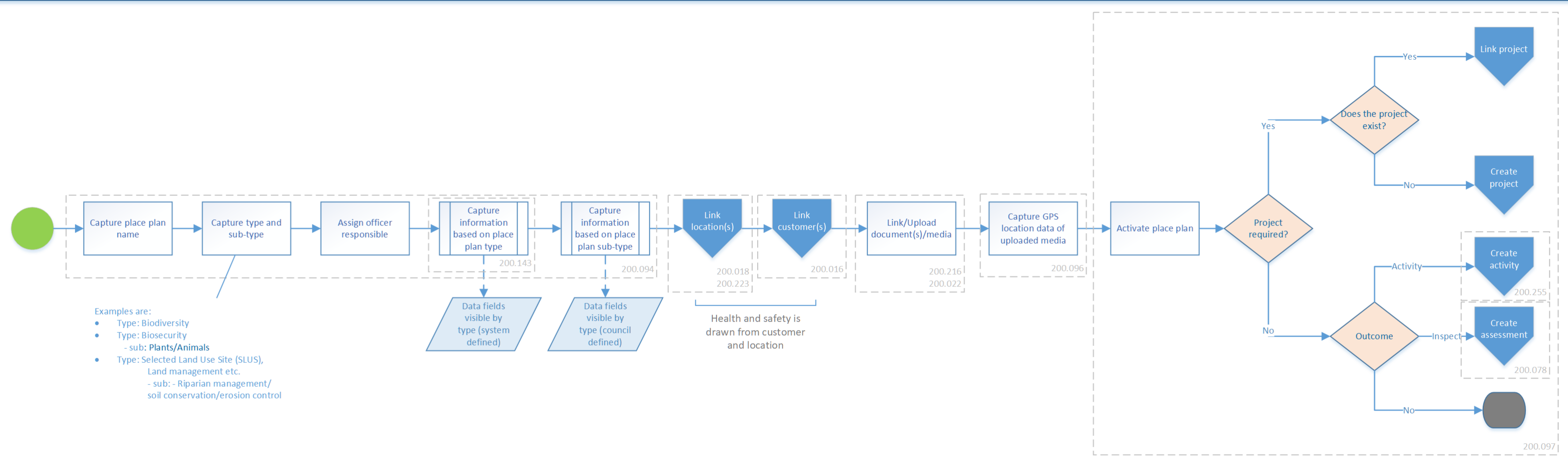
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Place Plan (create)

Place plan - create

Create

General User (based on process source)

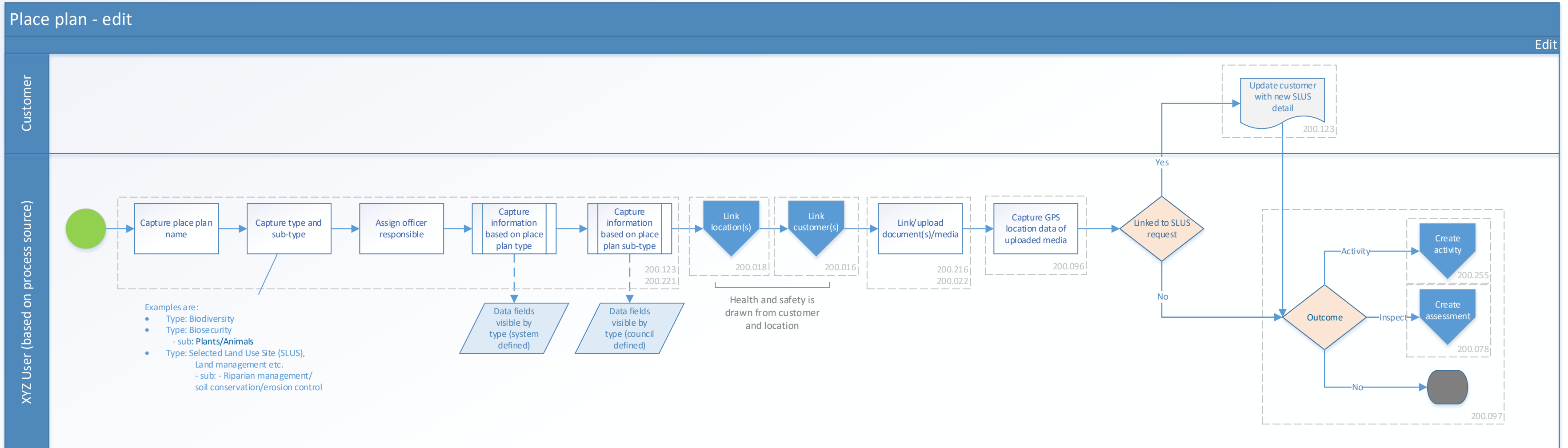


Notes

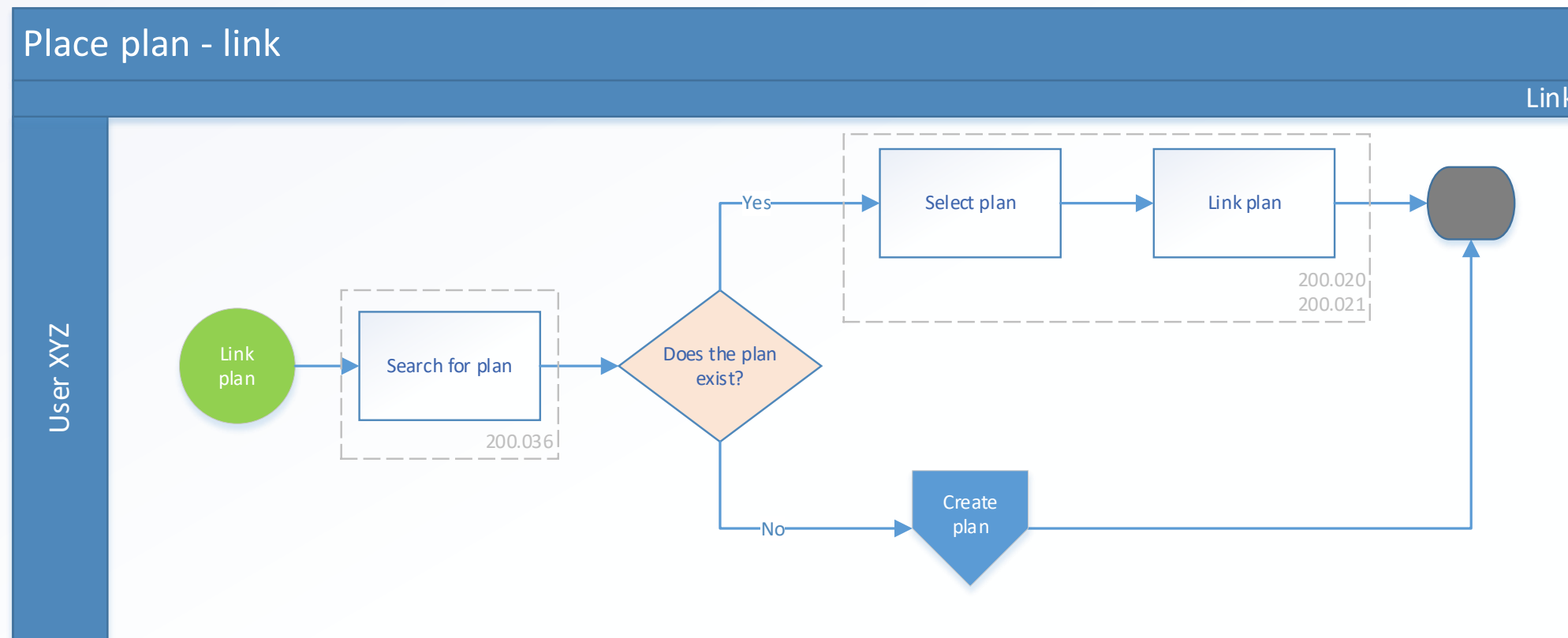
Management of: Farm management plan
 Process functions:
 - Farm information (location, land use classes, H&S, photos, maps, property owner/contact - if applicable, etc.)
 - Project management - What (monitoring), when (scheduling), where (site), why, resources (labour and equipment)
 - Channel = mobile
 - Integration to other systems (GIS)
 - Data gather/Data validation
 Links to FEP -> Area of land under FEP etc.

Management of: Biosecurity
 Process functions:
 - Biosecurity (location, land use classes, H&S, photos, maps, property owner/contact - if applicable, etc.)
 - Project management - What (monitoring), when (scheduling), where (site), why, resources (labour and equipment)
 - Channel = mobile
 - Integration to other systems (GIS)
 - Data gather/Data validation
 Links to FEP -> Area of land under FEP etc.

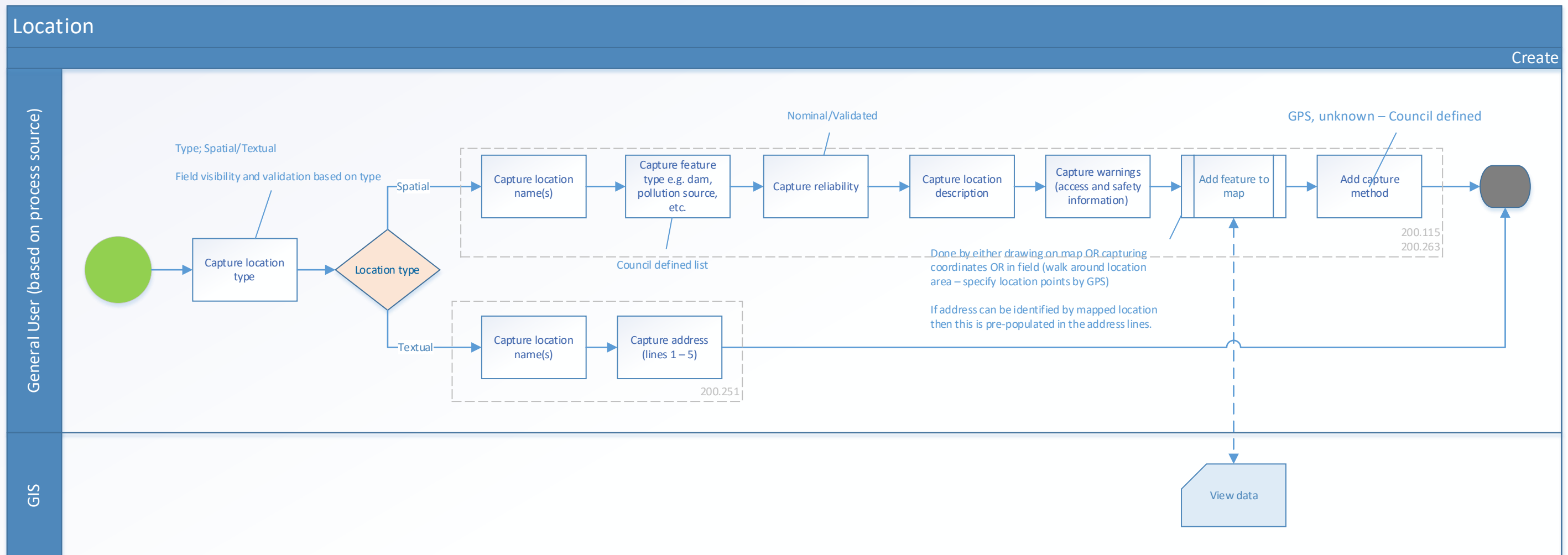
Place Plan (edit)



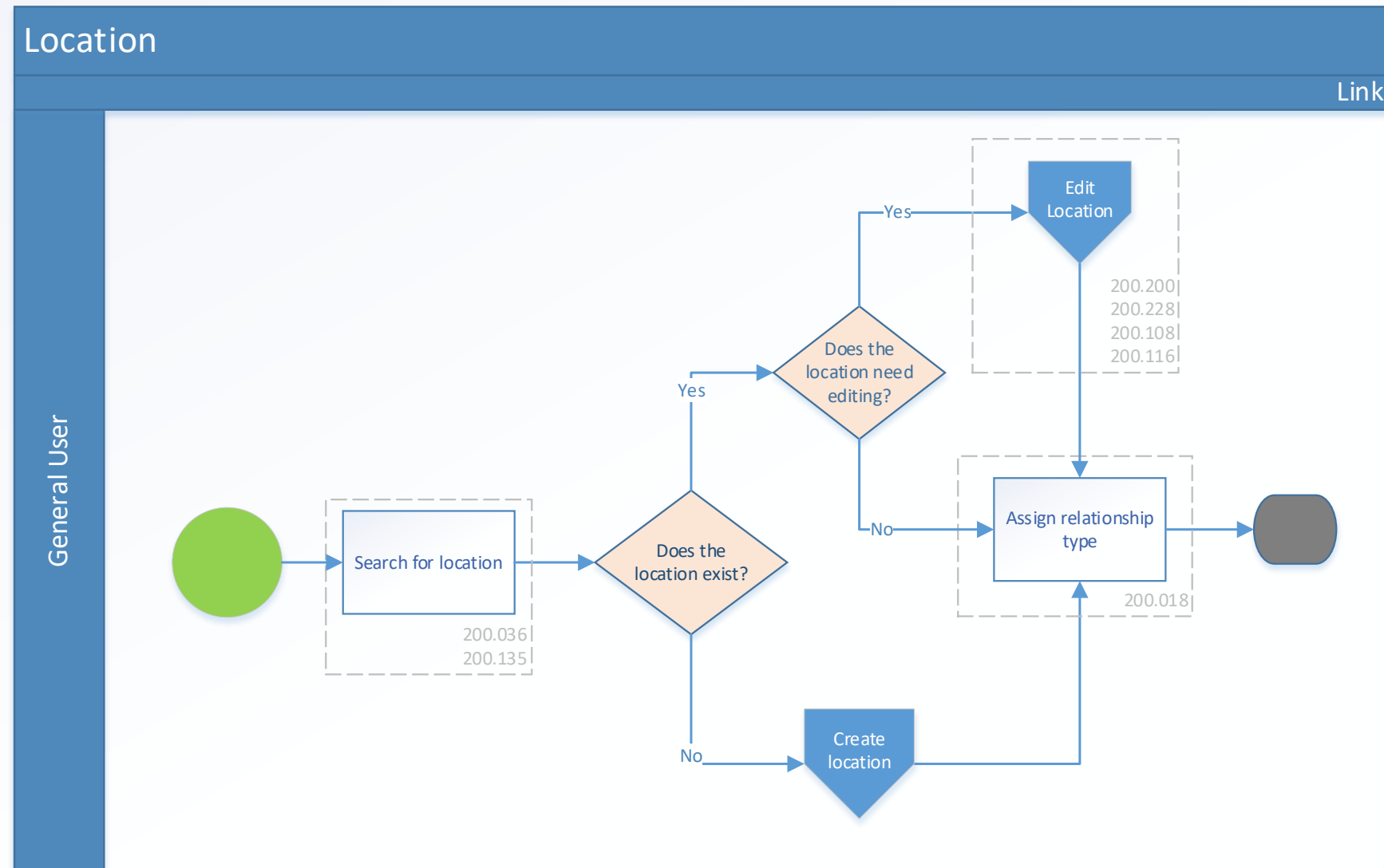
Place Plan (link)



Location (create)



Location (link)





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